

**GIT Consult** is the leading IT & Telco staffing company in the Czech and Slovak Republics. Since being founded our only focus has been finding the right jobs in IT & Telco for our candidates. As the market leader we work with all major companies in both markets.



*Better people, better projects*

## Bill Trigger Specialist

Our client is a global telecommunication company.

**!!! UNIQUE JOB OPPORTUNITY for recent graduates from administration and economy!!!**

A challenging job for young enthusiastic individuals who want to start up their career in an international company.

### Main responsibilities are:

- Order Validation - Responsibility for issuing correct automatic invoices
- Contract validation for some services
- Responsibility for completion of special projects as disputes, contract re-prices, etc...
- Data analysis and reporting
- Providing support to peers (Project Imp. Managers, Account Team, Ordering Team, Dispute Team and Order Assurance Managers)
- Identifying improvement opportunities
- As Bill Trigger and Order Specialist team are looking for synergies, additional duties at order entry level might be allocated

### Qualifications and requirements:

- Details oriented person
- Problem determination/analysis skills.
- Ability to chase and escalate issues.
- Ability to work to tight deadlines and SLAs.
- Proficiency with software applications such as Excel
- Strong data entry and PC skills
- Good English Language skills both written and oral
- Ability to work under pressure, to deadlines in a fast pace changing environment

### Opportunities:

- Work in multicultural environment
- Strong social program
- Enthusiastic team

### Location:

Bratislava, Slovakia

Should you be interested in this position, please send us your CV in English with your application till end of January. Contact person is Diana Cekmeova.

### Contact details:

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