



About Uploader

Uploader could be briefly described as an online archive for student papers. Now it is your responsibility to upload each of your written assignments to this archive, unless otherwise instructed.

Assignments that are sent to Uploader are automatically submitted to TurnItIn.com for plagiarism checking. They are compared with over 10 billion web pages, databases of journal articles and periodicals and student papers submitted before. Students whose papers show signs of plagiarism are subject to allegation of violation of current City University Scholastic Honesty Policy.

HOW can I access Uploader? There are 2 ways to enter it:

- 1) - open your web browser (Internet Explorer, Mozilla Firefox, etc.)
- type in www.cutn.sk/upload

OR

- 2) - open your web browser (Internet Explorer, Mozilla Firefox, etc.)
- type in www.vsm.sk/en (you will get to the VSM site)
- click on the “**Students**” section in the main menu
- choose “**Uploader**” from left side menu and then [click on selected link](#) to begin upload

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Uploader

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Every reference material used in a paper must be cited according to the current City University Research & APA Style Guide brochure. All direct quotes have to be marked with quotation marks or put in a free-standing block. In case of paraphrasing an idea, but not directly quoting the material, there has to be made reference to the author and the year of publication using an in-text citation. Failure to do so is considered plagiarism, even if it is unintentional. Submitting work created for another course, or resubmitting work for the same course requires prior approval from the instructor.

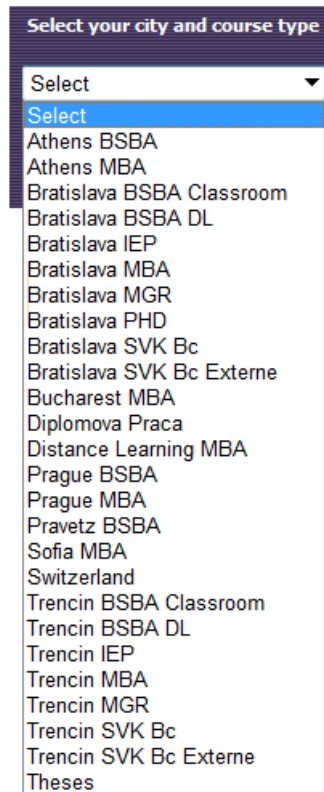
If you want to upload your paper please click on this link.



Uploading procedure

Once you have entered the Uploader, you will have to accomplish **3 steps** to upload your paper.

Step 1: Select your **city and course type (program)** from the menu



Step 2:

- A) enter your **last name (without diacritics!)** in the first box
- B) select the **course** the paper is written for
- C) click on **“browse”** to attach a file from your PC
- D) confirm your upload by clicking on **“Upload”**

Student Last Name: (without diacritics) ← **A**

Cohort / Course / Assignment: SELECT ← **B**

Upload file: Browse... ← **C**

Upload ← **D**



Step 3: Wait for a **confirmation** of a successful upload ▼

File **Test_file_Testovac-s-borWord.docx** of size **12583** bytes is uploaded successfully!
(Vasa praca je uspesne odoslana!)



TIP: *Unable to upload your paper? Repeat this procedure and make sure that:*

- ✓ the file you want to upload is **smaller than 10 MB**
- ✓ the name of the file you want to upload **does not contain diacritics**
- ✓ you type your name **without diacritics**



NOTE: *If you cannot upload your paper due to any other reasons, inform your instructor and the IT department.*