**PRACTICAL INFORMATION FOR Incoming students – outside EÚ**

**Before mobility:**

* After submitting all necessary application documents (except VISA), the IRO will prepare an **invitation letter** for a selected students.
* The student must verify if he/she needs **visa and/or a temporary residence permit** in order to come, study and stay in Slovakia, where he/she needs to apply and what documents are required and after their receiving to send copy to IRO to email: [ecsibova@vsm.sk](mailto:ecsibova@vsm.sk)
* The student has to arrange the **travel tickets, visa, accommodation and insurance** by himself/herself.

International Student’s Guide to Slovakia: <https://www.saia.sk/_user/documents/publikacie/student-guide_web_2018.pdf>

**After arrival, during the mobility**

* Non-EU member states citizens have to **report their stay** to the Foreign Police (submit a notice of the stay) within 3 working days since their arrival in Slovakia and those who stay in Slovakia for more than 90 calendar days need to receive a **temporary residence permit.**

[Guide to administrative duties - Entry and stay in Slovakia (visa, notice of the stay, temporary residence, etc.)](https://www.euraxess.sk/en/main/info/living/guide-administrative-duties/)

[Guide to administrative duties - PDF version](https://www.saia.sk/_user/documents/Euraxess/publikacie/Navigation-entry-and-stay-2018.pdf)

* Within 30 days after obtaining the Temporary Residence Permit card you are legally obliged to submit at the Immigration Police Office **the Confirmation of health status**, confirming that you do not suffer from any infectious illness (its spreading is a criminal act in Slovakia). Confirmation is issued by Authorized Health Centre for foreign diseases after a medical check.
* In order to sign a financial agreement and receive a financial support, the students have to **establish a Slovak bank account.**
* Funding for Incoming students form partners country to Slovakia : 800 €/month (individual support) + travel support depending on "distance band".

|  |  |
| --- | --- |
| **Travel Costs** |  |
| **Distance Band** | **the Amount per participant** |
| between 10 km and 99 km | 20 Eur |
| between 100 km and 499 km | 180 Eur |
| between 500 km and 1999 km | 275 Eur |
| between 2000 km and 2999 km | 360 Eur |
| between 3000 km and 3999 km | 530 Eur |
| between 4000 km and 7999 km | 820 Eur |
| 8000 km and more | 1500 Eur |
| <http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm> |  |

* As soon as the IRO has all necessary documents from the student, we will sign a **financial agreement.**A total financial support will consist of 2 parts: an individual support (i.e. support for the accommodation, meals and other expenses) and an allowance for covering the travel costs. You will receive 80% of the total financial support within one week after signature of the financial agreement and the remaining 20 % will be sent to the students by the end of the mobility (after submitting an online EU survey report).
* The student will need an **ISIC**card (for the library, discount for public transport etc.). The price is 26 EUR.
* The student can add more courses or delete some of the previously chosen courses- **Learning Agreement – part** **During the Mobility** has to be signed no later than 1 month after the beginning of studies.
* Before the end of the mobility, the student will receive a request (by email) for filing an online report through the **EU Survey**. Submitting the EU Survey report is the condition for receiving the remaining 30% of your financial support.

**After the mobility**

* The student and the sending institution will receive a **Learning Agreement – After the Mobility table C** (=a confirmation about the dates and a transcript of records)
* The sending institution will send to the IRO a **Learning Agreement – After the Mobility table D** (=information about the recognition at the sending institution)