



## **PROCEDURES OF THE DISCIPLINARY COMMISSION**

### **Vysoká škola manažmentu**

#### **Art. 1**

#### **Introductory provisions**

Vysoká škola manažmentu, (VŠM)/The School of Management, publishes in accordance with §48 par. 1 letter 1) of Act no. 131/2002 Code of Law on universities and on the amendment of certain laws and as amended later regulations of this Rules of Procedure of the Disciplinary Commission.

#### **Art. 2**

#### **Mission of the Disciplinary Commission**

1. The Disciplinary Committee of Vysoká škola manažmentu, (VŠM)/The School of Management, discusses disciplinary offenses of students enrolled in study programs of Vysoká škola manažmentu, (VŠM)/The School of Management.
2. The commission proceeds in accordance with the internal regulation "Disciplinary rules of Vysoká škola manažmentu, (VŠM)/The School of Management".

#### **Art. 3**

#### **Disciplinary Commission**

1. The members of the Disciplinary Commission (DC) and its chairman are appointed by the rector from among the members of its academic community. Half of the members of this commission are students. The activities of the disciplinary commission are governed by the rules of procedure of the disciplinary commission.
2. The commission has a quorum with the participation of more than half of its members. Each member of the commission has one vote.
3. The term of office of members of the disciplinary committee from the ranks of teachers is four years, from ranks of students is two years.

#### **Art. 4**

#### **Rules of negotiation**

1. The obligation and the right to submit a proposal for disciplinary proceedings have all teachers, employees and students who have discovered a serious offense in accordance with Art. 3 of the disciplinary order. Notification of a violation of discipline must be delivered to the Admission Office in writing, no later than one week after the detected event.

2. The chairman of the commission is obliged to convene a meeting of the commission within 14 days of receiving the proposal for disciplinary proceedings.
3. A student accused of violating discipline will be informed of the accusation in writing and will be invited to appear before the DC on the set date. If the student does not appear at the DC without a proper excuse, it is possible to act without his presence. The student has the opportunity to present facts to the committee in his defense or to explain his behavior. DC will accept the appropriate sanction. The student will be informed in writing about the decision of the DC and the possible sanction.
4. The student can accept the decision of the DC or appeal to the rector of the school.
5. The DC decides on a proposal for a resolution of the disciplinary commission to impose a sanction by public vote without the presence of the student. In case of equality of votes for and against the proposal to impose a sanction, the vote of the chairman of the commission is decisive.
6. The sanction can be imposed on the student within one year from the date of committing the disciplinary offence.

**Art. 4**  
**Final provision**

1. These Rules of Procedure of the Disciplinary Committee were approved by the Administrative Board of Vysoká škola manažmentu, (VŠM), on June 14, 2022, following a positive statement by the Academic Senate on June 7, 2022, thus becoming valid and effective.

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rektorka<sup>1</sup>

<sup>1</sup>The rules of procedure of the disciplinary commission in printed form are available at the rector's secretariat.